

# Project Briefing

Project identifier			
<b>[1a] Unique Project Identifier</b>		<b>[1b] Departmental Reference Number</b>	N/A
<b>[2] Core Project Name</b>	65 Fleet Street S278		
<b>[3] Programme Affiliation</b> <i>(if applicable)</i>	Fleet Street Area Healthy Streets Plan		

Ownership	
<b>[4] Chief Officer has signed off on this document</b>	Ian Hughes
<b>[5] Senior Responsible Officer</b>	Bruce McVean, Assistant Director Policy & Projects
<b>[6] Project Manager</b>	Maria Curro

Description and purpose	
<b>[7] Project Description</b>	
<p>The project will deliver changes to the public highway in the vicinity of the development at 65 Fleet Street. The project is fully funded by the developer through Section 278 agreement. The design of the highway changes will also need to be coordinated with the adjacent S278 works connected to the courts development.</p> <p>The next steps to reach Gateway 5 include:</p> <ul style="list-style-type: none"> <li>• Negotiations and entering into Section 278 agreement.</li> <li>• Preparatory survey work and liaison with the required statutory undertakers and stakeholders to develop highways and public realm improvements with the developer.</li> </ul>	
<b>[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?</b>	
<p>Under the Section 106 Agreement the developer is obligated to fund the required works on the public highway to mitigate the impacts as a result of the new development</p> <p>A planning permission was granted in April 2020 for alterations and extensions to 65 Fleet Street, along with changes of use (19/00058/FULMAJ). The Section 106 agreement requires the developer to enter into a Section 278 agreement to fund works to the public highway which are considered necessary to make development acceptable in planning terms.</p>	
<b>[9] What is the link to the City of London Corporate plan outcomes?</b>	
<p>[1] People are safe and feel safe.</p> <p>[9] Our spaces are secure, resilient and well-maintained.</p> <p>[10] Our physical spaces have clean air, land and water and support a thriving and sustainable natural environment.</p> <p>[11] Our spaces are digitally and physically well-connected and responsive.</p> <p>[12] Our spaces inspire excellence, enterprise, creativity, and collaboration</p>	

<b>[10] What is the link to the departmental business plan objectives?</b>					
2023/34 business plan					
<ul style="list-style-type: none"> <li>• Deliver key Strategies: Climate Action, City Plan, Transport, Air Quality, Volunteering</li> <li>• Provide Thriving, Biodiverse, relevant spaces</li> <li>• Improve public security, safety and environmental resilience</li> </ul>					
<b>[11] Note all which apply:</b>					
<b>Officer:</b> Project developed from Officer initiation	N	<b>Member:</b> Project developed from Member initiation	N	<b>Corporate:</b> Project developed as a large scale Corporate initiative	N
<b>Mandatory:</b> Compliance with legislation, policy and audit	Y	<b>Sustainability:</b> Essential for business continuity	N	<b>Improvement:</b> New opportunity/ idea that leads to improvement	Y

<b>Project Benchmarking:</b>	
<b>[12] What are the top 3 measures of success which will indicate that the project has achieved its aims?</b>	
1) Highway and public realm changes to accommodate the development.	
2) An improved local environment	
3) Works are coordinated with development to limit disruption to the public.	
<b>[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)</b>	
N/A	
<b>[14] What is the expected delivery cost of this project (range values)[£]?</b>	
Lower Range estimate: £250K Upper Range estimate: £1m	
The broad cost range reflects the early stage of design feasibility	
<b>[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:</b>	
Committed sums to maintain upgraded sections of the highway and greenery will be presented at future Gateways, and will be covered for a period of 20 years as per Section 278 projects' standard.	
<b>[16] What are the expected sources of funding for this project?</b>	
The project will be fully funded by the developer through Section 278 agreement.	
<b>[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?</b>	
To be coordinated with development programme	

<b>Project Impact:</b>
<b>[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?</b>

No	
<b>[19] Who has been actively consulted to develop this project to this stage?</b> <(Add additional internal or external stakeholders where required) >	
Chamberlains: Finance	Officer Name:
Chamberlains: Procurement	N/A
Communications	Officer Name:
External	
<b>[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so:</b> Please note the Client supplier departments. Who will be the Officer responsible for the designing of the project? If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?	
Client	Department: Environment
Supplier	Department: Environment
Supplier	Department: Environment
Project Design Manager	Department: Environment
Design/Delivery handover to Supplier	N/A